

Early Support Multi-Agency Panel – Terms of Reference

To support a fully integrated response to the needs of the families of Kirklees the Safeguarding Partnership are supporting the development of Early Support Multi-Agency Panels.

Purpose

The purpose of the Panel is to provide effective and coordinated support to children, young people and their families at the earliest point of identified additional need to ensure children and young people achieve positive outcomes in their lives.

To consider all requests for early support and agree relevant support and intervention for the child, young person and their family through multi-agency discussion and decision making.

Aim

- To maximise access to available resources and provide a holistic family focused decision-making forum.
- To share agency knowledge and information in order to identify the appropriate service provision to meet primary need(s) for the child, young person and / or parents.
- To ensure a timely response to requests for support and ensure the most appropriate service is leading the coordinated Early Support response.

Membership

The membership of the Panel is not yet finalised but will have representation or an information feed from the following services:

Early Support Service (Chair)

Family Support

Early Years

Youth Service

Youth Offending Team

Education Welfare

Locala – 0-19 health services

Thrive

Midwifery

Child and Adolescent Mental Health Services (CAMHS)

SEND

Youth Intervention Team

ASB Team

Police

Kirklees Neighbourhood Housing

MST

Panel Process

- Referrals must be presented using the agreed Early Support Multi-Agency Assessment and Referral Form.
- Referrals should only be made with the knowledge and consent of the child, young person and/or parent/carer.
- It remains the referrers' responsibility to ensure referrals are made in accordance with Kirklees Safeguarding Children's Partnership guidelines, see link: <https://www.kirkleessafeguardingchildren.co.uk/safeguarding-2/keeping-children-safe/> and that where there are CIN or CP concerns referrals should be made to Kirklees Children's Services Duty and Advice Team (01484 414960)
- All referrals to be received by no later than 12noon on Wednesday the week before the meeting is due to take place on the following Wednesday.
- Referrals will be placed on a share point site with restricted access to panel members only.
- Panel members will gather relevant information from their own service records to be shared at the Early Support Multi Agency Panel.
- The panel will meet to determine the most appropriate lead agency to take responsibility for leading the Team around the Family process in each of the cases presented. The Panel will not be undertaking case management.
- The Lead agency will commence the work with the family and run the Team around the Family process until they are in agreement with the family that the work is completed.