

Human Trafficking/Modern Day Slavery Flowchart

If you feel there is a threat to life or criminal activity currently occurring you should ring 999. If you feel there is an adult or child at risk of harm also follow your safeguarding procedures.
[Adult Safeguarding Advice](#)¹ [Child Safeguarding Advice](#)²

Frontline Worker/Member of the Public notes suspicious activity / identifies a Potential Victim (PV) of Human Trafficking / Modern Day Slavery

Identifies an Adult Victim or CHILD Victim

Suspicious Activity

ADULT VICTIM CONSENTS TO GO THROUGH NRM OR VICTIM IS A CHILD

- Liaise with Kirklees Single Point of Contact (SPOC) - Emergency Planning Team as required (refer to Contacts overleaf)
- If the **victim is a CHILD** contact Children's Services Duty and Advice: DutyandAdvice@kirklees.GCSX.gov.uk Tel: 01484 456848 or the Emergency Duty Team: 01484 414933
- Complete [National Referral Mechanism Referral \(NRM\) Form](#) (access online)³
- Ensure form is **fully completed** (see **diagram** over page for support in identifying if human trafficking or modern day slavery is the overarching concern)
- NRM Form needs to be signed by Adult Victim (signature not required for child cases) as evidence that they consent to go through the NRM process
- Email **NRM Form** to nrm@nca.x.gsi.gov.uk and **copy in the Emergency Planning Team** (SecureEmergencyPlanning@kirklees.gcsx.gov.uk)

ADULT VICTIM DOES NOT CONSENT TO GO THROUGH NRM

- If the Adult Victim does **NOT** wish to go through the NRM process information is still required as the Council has a [Duty to Notify the Home Office of potential victims of modern slavery](#) – for recording purposes. Complete the **MS1 Form**⁴
- Email **MS1 Form (Duty to Notify)** to dutytonotify@homeoffice.gsi.gov.uk and **copy in the Emergency Planning Team** (SecureEmergencyPlanning@kirklees.gcsx.gov.uk)

Frontline Worker/Member of the Public

- Report suspicious activity to the Modern Slavery Helpline either:
- Phone the Modern Slavery Helpline on 08000 121 700
- Log details on the website www.modernslaveryhelpline.org
- Let Emergency Planning know you have reported the case to Modern Slavery Helpline by emailing: SecureEmergencyPlanning@kirklees.gcsx.gov.uk⁵

FRONTLINE WORKER

EMERGENCY PLANNING

Kirklees Council Emergency Planning Team

- Offer advice as necessary
- Receive either the NRM or MS1 Form and check it is completed correctly.
- **If child is involved** check safeguarding procedures implemented and Police and Social Worker informed.

Record details on the "Log of Reports" spreadsheet

1 Adult Safeguarding Advice – www.kirklees.gov.uk/safeguardingadults and www.kirklees.gov.uk/beta/adult-protection/report-abuse.aspx
 2 Child Safeguarding Advice - <http://www.kirkleessafeguardingchildren.co.uk/> and www.kirkleessafeguardingchildren.co.uk/human-trafficking-&-modern-day-slavery.html and http://westyorkscb.proceduresonline.com/chapters/p_safeg_traff_ch.htm?zoom_highlight=human+trafficking
 3 Link to NRM Form - <https://www.gov.uk/government/publications/human-trafficking-victims-referral-and-assessment-forms>
 4 Link to MS1 Form - <https://www.gov.uk/government/publications/duty-to-notify-the-home-office-of-potential-victims-of-modern-slavery>

⁵ For advice on reporting or to discuss concerns around Modern Slavery and Human Trafficking in Kirklees, contact the Emergency Planning team, tel. daytime 01484 221000 asking for Emergency Planning Team. Out of hours tel. 01484 414888 and ask for Emergency Planning.

HUMAN TRAFFICKING AND MODERN DAY SLAVERY DECISION MAKING TABLE

HUMAN TRAFFICKING

SLAVERY, SERVITUDE, FORCED or COMPLUSORY LABOUR



An ACTION:
Recruitment, transportation, transfer, harbouring, or receipt of persons – which can be internal movement or cross border



An ACTION NOT required for action to have been taken to bring person into the situation



A MEANS:
Threat of use of force, coercion, abduction, fraud, deception, abuse of power or vulnerability
There does not need to be a MEANS used for children as they are not able to give informed consent



A MEANS:
Threat of use of force, coercion, abduction, fraud, deception, abuse of power or vulnerability through which a person is held in a situation
There does not need to be a MEANS used for children as they are not able to give informed consent



A PURPOSE:
To exploit an individual for benefit e.g. sexual exploitation, forced labour or domestic servitude, slavery, financial exploitation, illegal adoption, removal of organs



A PURPOSE:
To compel another to act in a way that amounts to slavery, servitude or forced / compulsory labour

KIRKLEES COUNCIL SINGLE POINT OF CONTACT (SPOC)

SPOC CONTACTS:

Emergency Planning Team

Tel: 01484 221000 (ask for Emergency Planning)
Tel (Out of Hours): 01484 414888 and ask for Emergency Planning

Email: SecureEmergencyPlanning@kirklees.gcsx.gov.uk