

KIRKLEES SAFEGUARDING CHILDREN BOARD

MINUTES OF THE MEETING HELD ON 20 JANUARY 2012 AT THE DEIGHTON CENTRE, HUDDERSFIELD

<u>Present:</u>	
Bron Sanders	Independent Chair
Karen Hemsworth	Associate Director for Safeguarding Children & Adults, Calderdale & Huddersfield NHS Foundation Trust, KSCB Vice Chair
Eunice Cox	Safeguarding Children Board Manager
Alison O'Sullivan	Director for Children & Young People, Kirklees Council
Andrew Pennington	Assistant Director Commissioning & Safeguarding Assurance, Directorate for Children & Young People, Kirklees Council
Paul Johnson	Assistant Director Family Support & Child Protection, Directorate for Children & Young People, Kirklees Council
John Edwards	Assistant Director Learning, Directorate for Children & Young People, Kirklees Council
Richard Smith	Head of Integrated Youth Support, Directorate for Children & Young People, Kirklees Council
Ged McManus	Superintendent, West Yorkshire Police
Sue Cannon	Executive Director of Quality & Governance (Executive Nurse), NHS Kirklees
Gill Poyser-Young	Designated Nurse, NHS Kirklees
Angela Maguire	Service Manager, NSPCC
Rachel Taylor	Service Manager Lifeline and Chair of Voluntary & Community Sector Workstream
Jane Ford	Named GP for Child Protection, South Kirklees GP Consortia
Patricia Hannen	Senior Legal Officer Kirklees Council - Legal adviser to the KSCB
Michael Frost	Non-Executive Member
Councillor Cath Harris	Council (Joint) Lead Member, Portfolio Holder Lead for Children – Participating Observer
Diana Flooks	KSCB Administrative & Information Officer – Minutes
<u>Observing</u>	
Julie Fleetwood	Assistant Director of Nursing and Portfolio Lead for Safeguarding, South West Yorkshire Partnership NHS Foundation Trust
<u>Apologies:</u>	
Thelma Walker	Head Teacher, Overthorpe C of E (C) J, I & N School
Kathy Loney	Assistant Chief Officer, West Yorkshire Probation Board
Janet Powell	Associate Director of Nursing, Calderdale & Huddersfield NHS Foundation Trust

Noreen Young	Director of Nursing, Compliance and Innovation, South West Yorkshire Partnership NHS Foundation Trust
Christina Quinn	Director of Clinical & Operational Services, Locala Community Partnerships CIC
Sally McIvor	Assistant Director Well-being & Integration, Well-Being & Communities Directorate, Kirklees Council
Tracey McErlain-Burns	Chief Nurse, The Mid Yorkshire Hospitals NHS Trust

1.	INTRODUCTIONS AND APOLOGIES	ACTION
2.	<p>DECLARATIONS OF INTEREST</p> <p>None.</p>	
3.	<p>MINUTES OF PREVIOUS MEETING (28 NOVEMBER 2011) AND MATTERS ARISING</p> <p>The minutes of the meeting held on 28 November were agreed as a true record. Matters arising were discussed as follows:</p> <p><u>Minute 3 – Local Authority Designated Officer (LADO)</u> BS reported that the Kirklees LADO, PH, had attended a recent meeting of the Development & Business Planning Workstream where he had explained difficulties about the way data is currently collected through a system set up by Government Office for Yorkshire and the Humber, now disbanded. As it is not long until the next LADO report to the Board is due it has been agreed that PH will include in that report how the LADO work, and its monitoring and data collection could be improved.</p> <p><u>Minute 3 – Lay Member Recruitment</u> EC reported that today is the closing date for applications. Five applications have been received. For those shortlisted there will be a youth panel on 9 February and a Board panel on 10 February.</p> <p><u>Minute 7b – Full Inspection of Safeguarding and Looked After Children</u> On behalf of the Communications Workstream MF offered to liaise with the Council’s press officer regarding a possible press release picking up on the positives from the inspection and subsequent action plan.</p> <p><u>Minute 8 – Audit of Initial Child Protection Conferences</u> EC reported that work is progressing on implementing the audit’s recommendations including conference invitation letters.</p> <p><u>Minute 9 – CAF – Lead Professional Role in Schools</u></p>	<p>MF</p>

	<p>BS reported that the next meeting of the Children’s Trust is later this week and she will raise the difficulties school’s have in undertaking the role of lead professional and how that might be overcome.</p> <p><u>Minute 11 – Child Death Overview Panel (CDOP) Annual Report</u> BS reported that CDOP is looking again at the wording of the recommendations in the annual report to strengthen them, and once that has been done the report will come back to Board before going to the Children’s Trust. BS added that CDOP work has not been pulled together nationally by either the Department of Health or the Department of Education but there are important issues that need to be looked at. In the light of this it has been suggested that a regional conference be organised and BS will keep partners updated about this.</p> <p><u>Minute 13 – Adoption Service</u> AOS and PJ said that the next Ofsted inspection of the Adoption Service commences next week. At the last inspection the service was judged as ‘outstanding’ but since then there has been a change in the adoption framework which will make it very difficult to achieve the same rating. There has not been any lowering of standards in the Adoption Service, but expectations have been raised within the inspection framework around the length of time children are in the adoption system, a national issue. The Kirklees press office has been briefed and there will be a press release seeking to give a balanced view of the situation. EC was asked to put Adoption on the agenda for the next meeting.</p>	<p>BS</p> <p>Next agenda</p>
<p>4.</p>	<p>SERIOUS CASE REVIEWS</p> <p>This section contains information about individual children who are subject of serious case reviews. The information is confidential and has been removed from these public minutes.</p>	
<p>5.</p>	<p>THE CHANGE AGENDA / ISSUES FROM AGENCIES</p> <p><u>NSPCC</u> AM reported that the Shield team have moved to Leeds. Work around sexually harmful behaviour is still continuing but it is spread thinly as the service is being offered across West Yorkshire including Kirklees, Calderdale, Wakefield and Leeds.</p> <p><u>West Yorkshire Police</u> GM reported that all areas of safeguarding specialism are being brought together in-house and this will be complete by the end of March.</p> <p><u>Kirklees Council - Learning</u> JE reported that six secondary schools and one primary have now become academies. Some more schools are in the process of becoming academies. Working relationships between the Council and academy schools continue to be good.</p> <p><u>Kirklees Council – Family Support and Child Protection</u></p>	

	<p>PJ reported that the consultation on the review of early years provision closes today. The next stage is analysis of responses and putting together options for the future.</p> <p>Also within the change agenda there is to be a broader joining up of youth offending work and children's services which should have a positive effect on safeguarding. PJ will have more information at a future meeting.</p> <p><u>Kirklees Council – Commissioning and Safeguarding Assurance</u> AP reported that government are launching a national programme of working with 'troubled families'. In Kirklees 120 families will be in the programme. Some additional funding will be forthcoming. The level of national control over this work is not yet known.</p> <p><u>Kirklees Council – Children & Young People Directorate</u> AOS reported that budgets are being finalised and within the directorate there is to be small-scale investment in independent reviewing, front-line service, and provision for looked after children. This investment is alongside savings in other areas. Councillor Harris confirmed that focus on children and young people is still a priority area for the Council.</p> <p><u>Calderdale & Huddersfield NHS Foundation Trust</u> KH reported that within organisational change there is a strong commitment to safeguarding and the Trust is developing a team that will sit corporately. Work on transforming community services is bringing together policies and procedures internally.</p> <p><u>NHS Kirklees</u> GP-Y and JF are working closely together to promote safeguarding within the health economy. Within clinical commissioning a new Quality Safety Group will encompass safeguarding. SC reported that new designated nurses have been appointed. From 1 April GP-Y is moving to Calderdale and there will be a new appointee in Kirklees.</p> <p><u>South West Yorkshire Partnership NHS Foundation Trust</u> A day is being organised focussing on clinical risk assessment.</p> <p><u>Voluntary Sector</u> RT reported that work is still ongoing on the S11 action plan and how to roll that out to organisations in Kirklees. With the Olympics coming up the workstream is also going to look at inclusion of vulnerable children in sport.</p>	
6.	<p>CHILDREN'S TRUST</p> <p>Councillor Harris reported that representatives from clinical commissioning groups are being invited to join the Trust Board to ensure an integrated approach to its work.</p>	
7.	<p>CARE QUALITY COMMISSION (CQC) INSPECTION REPORT</p>	

	<p>Papers had been circulated. SC said the report and subsequent action plan had been to the NHS Trust Board where it had been agreed that the Governance Committee would take responsibility for the scrutiny and monitoring of it.</p> <p>Further discussion followed in the next agenda item.</p>	
<p>8.</p>	<p>ACTION PLAN FROM OFSTED INSPECTIONS</p> <p>Two action plans, one for ‘Safeguarding’ and one for ‘Looked After Children’, showing all the recommendations arising from the Ofsted inspections last year and details of action being taken to fulfil each one, had been circulated. PJ said he is presenting the action plans to the Council’s Scrutiny Committee and through that they will be embedded into the Council’s governance arrangements. He would welcome any feedback from Board members, or any further suggestions or action points that could be incorporated.</p> <p>It was clarified that the CQC and Council Ofsted inspections are undertaken separately but they are linked. The subsequent inspection reports are for different audiences, but some of the recommendations overlap. In the CQC report some actions are for health only, but where they are also for social care they have been incorporated into the action plans.</p> <p>BS clarified that the Board has a role in overseeing implementation of the actions. Each agency has its own governance arrangements, but the Board will need to see that timescales are being met and it will need to receive exception reports of any areas not being progressed.</p> <p>The following actions were agreed:</p> <ul style="list-style-type: none"> - Red, amber, green (RAG) rating to be finished and action plans to be circulated again - At the next meeting the Board will look at any actions rated red or amber. 	<p>PJ</p> <p>Next agenda</p>
<p>9.</p>	<p>PRIVATE FOSTERING ARRANGEMENTS – INTERIM UPDATE ON THE RECOMMENDATIONS FROM THE 2011 INSPECTION</p> <p>A report had been circulated and the Board was satisfied that the three recommendations are being acted upon appropriately. Thanks were extended to CH, lead manager for this area of work.</p> <p>There was some discussion that despite best efforts to raise awareness through publicity the number of known private fostering arrangements remains very small. An enhanced campaign is planned for February to coincide with the national private fostering campaign week.</p> <p>Future reports will be received on an annual basis.</p>	

<p>10.</p>	<p>SAFEGUARDING IN EDUCATION ANNUAL REPORT 2010-11</p> <p>EC explained that the delay in bringing this to Board was due to changes in staff and EC's change of role.</p> <p>The report contained a comprehensive overview of the different training courses delivered and numbers of staff and governors trained during the academic year. It was noted that the training evaluation form had been redesigned and that had resulted in more meaningful and useful feedback. It was also noted that this was the third year that a safeguarding audit had been sent out to schools and colleges and these had been completed and returned by all but a few establishments. Where audits are not returned the safeguarding officer arranges a visit to provide one to one consultation. JE reported that the possibility of giving out a safeguarding 'kite mark' is being considered by the Safeguarding in Education and Learning Workstream. Councillor Harris said the audit outcome would be reported to the Learning Board and the Children's Trust.</p> <p>JE added that the Board is trying to retain funding for the second safeguarding officer post. This is currently a two-year fixed term post that is due to end in October. It is for Schools Forum to decide whether funding can continue and everything is being done to answer questions that have been raised and retain the post.</p>	
<p>11.</p>	<p>INFANT MORTALITY REPORT</p> <p>The Senior Public Health Manager, NHS Kirklees, presented the findings of the report 'Infant deaths in Kirklees 2002-2008'. The report is available online at:</p> <p>http://www.kirklees.gov.uk/you-kmc/kmc-policies/infantmortality.pdf</p> <p>The main points highlighted in the report are:</p> <ul style="list-style-type: none"> • The increasing trend which prompted the 2008 report has changed, and the infant mortality rate, while still higher than nationally, is now showing a reducing trend, particularly in the most deprived 20% areas of Kirklees. • The infant death rate for Kirklees from 2007-09 was 6.1 per 1000 live births (national average 4.7). The 2002 – 04 rate was 8.17 per 1000 live births (national average 5.2). • There were 270 infant deaths during the period 2002 to 2008, 61% were in north Kirklees, with 48% dying aged less than one week. Of the total, 47% were white babies and 38% of Pakistani origin. • The main reasons for death are pre-maturity and congenital abnormality (73%). • In Kirklees, more than half of babies who died were born prematurely (55%). • The factors which contribute to infant death are complex, with no single cause or single group affected, although the data does suggest populations, geographical areas and types of service delivery to focus on. 	

	<p>It was highlighted that consanguinity (cousin to cousin, sister and brother marriages), smoking, overweight/obesity, and diabetes are all issues that lead to higher risk of prematurity, low birth weight, and infant death. Consanguinity is a specific element, and if this is inter-generational the risks are a lot higher.</p> <p>Much work is being done to raise awareness and reduce risks including:</p> <ul style="list-style-type: none"> - Targeting women of child-bearing age to live healthy lifestyles - Encouraging women to contact services early in pregnancy for genetic screening and tests (90% of pregnant women are booking by 12 weeks, and the challenge is how to reach the other 10%) - Drawing attention, sensitively, to the risks associated with consanguinity - A range of family support services. <p>It will be known in the next audit if these actions are having a positive outcome.</p> <p>It was noted that the Children's Trust is fully engaged with this agenda.</p> <p>The Senior Public Health Manager was thanked for the presentation. The powerpoint would be circulated with the minutes.</p>	DF
12.	<p>E-SAFETY STRATEGY 2012-2015</p> <p>The KSCB working party on e-safety had submitted a strategy for approval. Although the strategy was comprehensive in most areas the Board felt it needed to include reference to helping and educating parents. This would be fed back to the working party.</p>	EC
13.	<p>CHILD SEXUAL EXPLOITATION (CSE)</p> <p>A briefing paper had been circulated putting forward a proposal and reasons for the current CSE strategy group to formally become a KSCB workstream. CSE issues are being addressed in Kirklees but it is felt that the group should be accountable to the Board and that the Board should have ownership of this important area of work. Such an arrangement would also be in-line with 2009 government guidance.</p> <p>It was acknowledged that the public profile of CSE in West Yorkshire has increased recently and that is likely to continue. GM advised that West Yorkshire Police have in place a force-wide action plan for improving performance with regard to CSE and a formal workstream would add strength to this in Kirklees.</p> <p>There was unanimous support for the proposal. It was proposed and agreed that GM would chair this new workstream. EC was asked to liaise with GM to identify appropriate membership of the workstream and make arrangements for the first meeting.</p>	EC
14.	<p>KSCB THEME FOR 2012-13</p> <p>A briefing paper had been circulated putting forward a proposal that the</p>	

	<p>Board's theme for the coming year be 'safeguarding teenagers'.</p> <p>EC explained some of the reasons for proposing a focus on teenagers. Ofsted's evaluation of serious case reviews from 1 April 2007 to 31 March 2011 makes several recommendations for LSCBs around the needs of teenagers; priorities for the Children's Trust include improving life chances and outcomes for teenage parents, those at risk of teenage pregnancy, outcomes for looked after children and care leavers; the recent Ofsted inspection identified that KSCB had improvements to make in engagement with children and young people; the Board has already identified the need to focus on sexual exploitation and concerns around young people missing from home. She added that there are plans to hold a safeguarding teenagers conference, the theme ties in with safeguarding in sport and the Olympics, and it will link to the 'troubled families' work.</p> <p>MF asked what the process was for deciding on a theme and whether there were any alternative proposals. BS explained that the proposal had come via the Development and Business Planning Workstream where it was felt that the focus would allow the Board to raise awareness of many of the prominent issues that are around at the moment. AOS added that the theme for the year does not attempt to dictate what work is undertaken but it is a helpful way of giving focus to issues and is a steer for having a public debate to get more attention and support for issues.</p> <p>There was unanimous support for the proposal and EC was asked to draw up a work plan.</p>	<p>EC</p>
<p>15.</p>	<p>FUTURE AGENDA ITEMS Items should be sent to EC.</p>	
<p>16.</p>	<p>ANY OTHER BUSINESS</p> <p><u>Safeguarding in Mosques and Madressahs</u> BS reported that the work undertaken by the Safeguarding and Community Engagement Officer with Kirklees Council is starting to influence national initiatives around safeguarding in mosques and madressahs. There has been dialogue with the Department for Education in this regard.</p>	
<p>17.</p>	<p>DATES OF FUTURE MEETINGS Friday 16 March 13:30 – 16:30 Friday 25 May 09:00 – 12:00 Wednesday 18 July 14:00 – 17:00 Tuesday 25 September 14:00 – 17:00 Wednesday 21 November 14:00 – 17:00</p>	