

## **KIRKLEES SAFEGUARDING CHILDREN BOARD**

### **MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2010 AT BROAD LEA HOUSE, BRADLEY BUSINESS PARK, HUDDERSFIELD**

<b><u>Present:</u></b>	
Bron Sanders	Independent Chair
Pauline Martin	Safeguarding Children Manager, KSCB
Richard Smith	Service Manager, Youth Offending Team, Children & Young People Directorate, Kirklees Council
Paul Johnson	Assistant Director Family Support & Child Protection, Children & Young People Directorate, Kirklees Council
Andrew Pennington	Assistant Director Commissioning, Children & Young People Directorate, Kirklees Council
Sally McIvor	Assistant Director Well-being & Integration, Well-Being & Communities Directorate, Kirklees Council
Kathy Loney	Assistant Chief Officer, West Yorkshire Probation Board
Karen Hemsworth	Assistant Director for Safeguarding Children & Vulnerable Adults, NHS Kirklees – KSCB Vice Chair
Sheila Dilks	Director for Patient Care and Professions, NHS Kirklees
Christina Quinn	Clinical & Operations Lead, Kirklees Community Healthcare Services
Patricia Hannen	Principal Legal Officer Kirklees Council - Legal adviser to the KSCB
Diana Flooks	KSCB Administrative & Information Officer – Minutes
<b><u>Apologies:</u></b>	
Alison O’Sullivan	Director for Children & Young People, Kirklees Council
John Edwards	Assistant Director Learning, Children & Young People Directorate, Kirklees Council
Justine Plumb	Chief Inspector Partnerships, West Yorkshire Police
Baseer Mir	Children’s Services Manager, NSPCC
Yasmeen Sharif	Children’s Service Manager, Barnardo’s – KSCB representative for Kirklees voluntary organisations
Jo Sims	Paediatric Consultant & Designated Doctor for Safeguarding Children, Calderdale & Huddersfield NHS Foundation Trust
Janet Powell	Associate Director of Nursing, Calderdale & Huddersfield NHS Foundation Trust
Tracey McErlain-Burns	Chief Nurse, The Mid Yorkshire Hospitals NHS Foundation Trust
Gillian Green	Interim Director of Nursing, Compliance and Innovation, South West Yorkshire Partnership NHS Foundation Trust
Michael Wharton	Superintendent, Partnerships & Neighbourhood Policing, West Yorkshire Police
Councillor Ken Smith	Council Lead Member – Participating Observer

1.	<p><b>INTRODUCTIONS &amp; APOLOGIES</b></p> <p>Introductions were made and apologies recorded as above.</p>	<b>ACTION</b>
2.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Item 13 – Richard Smith advised that he is Secretary to ‘HIMAT’ a company that has been commissioned to do some training around around the ‘prevent and safeguarding’ issues.</p>	
3.	<p><b>MINUTES OF PREVIOUS MEETING (28 SEPTEMBER 2010) AND MATTERS ARISING</b></p> <p>The minutes of the meeting held on 28 September were agreed as a true record and all required actions had been followed up. Matters arising were noted as follows:</p> <p><u>Minutes 1 &amp; 10 – CAFCASS representation on the KSCB &amp; S11 audit</u> It was agreed that PM would write to the CAFCASS regional office regarding Board membership and the S11 audit.</p> <p><u>Minute 9 – Child Death Overview Panel work</u> Noted that the next meeting of LSCB chairs is in December and BS will raise the issue of collation of data.</p> <p><u>Minute 13 – KSCB Annual Report 2009-10</u> Production of a second draft annual report has been delayed but it will be circulated electronically. It is scheduled to go to the Children’s Trust Board in the new year.</p> <p><u>Minute 14 – Unannounced Inspection Action Plan</u> PJ reported that an update has been done on outstanding actions from the unannounced inspection in 2009. Work is being done linking actions from the scrutiny commission and serious case reviews, and this could be an agenda item at the next meeting.</p> <p><u>Minute 16 (iii) ‘Neglect’ events</u> PM reported that the events for practitioners and managers were well attended. Officers within the KSCB unit are looking at how best to take recommendations forward and a report will come to the next meeting.</p>	<p><b>PM</b></p> <p><b>PM</b></p> <p><b>Forward agenda</b></p> <p><b>Forward agenda</b></p>
4.	<p><b>SERIOUS CASE REVIEWS</b></p> <p>This section contains information about individual children who are subject of serious case reviews. The information is confidential and has been removed from these public minutes.</p>	



<p><b>5.</b></p>	<p><b>OFSTED REPORT – LEARNING LESSONS FROM SCRs 2009-2010</b></p> <p>The Ofsted report had been circulated. The report covers evaluations of 147 reviews, 42% had been graded as good overall, 42% adequate and 16% inadequate. 13% had outstanding overview reports. The report contains a summary of the common features of outstanding IMRs, for example using a common format, using evidence from staff interviews as well as case files, a child focussed approach, a comprehensive and rigorous analysis of events, being self-critical, good use of research, and family involvement in the review process. 41% of the reviews had been completed within the six month timescale. Young children continue to be the focus of reviews with 60% of children being under five years old. A summary of the document will be circulated.</p>	<p><b>PM</b></p>
<p><b>6.</b></p>	<p><b>REGIONAL DEVELOPMENTS</b></p> <p>BS reported that LSCB chairs in the region are continuing to meet independently, this is following the disbanding of regional Government Office which used to support chair’s meetings. BS said she is not intending to go to the national chair’s meetings which are held in London, but the NSPCC is to sponsor a website for chairs nationally which will enable issues to be shared.</p> <p>PM reported that LSCB managers are also continuing to meet independently on a regional basis.</p>	
<p><b>7.</b></p>	<p><b>ISSUES FROM AGENCIES</b></p> <p><u>Government proposals for the NHS</u>          KH and SD reported that work and discussions are underway to implement the Government White Paper: Equity and Excellence: Liberating the NHS. There are to be two GP consortia in Kirklees. An issue around ‘systems management’ is still to be resolved and it is not yet clear how the NHS Board will hold GPs to account. A comprehensive business case is to be presented to the NHS Board on 15 December.</p>	
<p><b>8.</b></p>	<p><b>THE CHANGE AGENDA</b></p> <p><u>Probation</u>          KL reported that budget cuts will mean a reduction in next year’s contribution to KSCB.</p> <p><u>Council structure</u>          PJ reported that an integrated Youth Support Service is to be created within the Council, bringing together the Young People Service and YOT. RS has been appointed as head of service.</p> <p><u>Children’s Trust and Health and Wellbeing Board</u>          The legal requirement for there to be a Children’s Trust Board no longer exists. The Trust in Kirklees however wanted to continue and it is now</p>	

	functioning as a joint partnership with the Health and Wellbeing Board.	
<b>9.</b>	<p><b>KSCB RELATIONSHIP WITH THE CHILDREN'S TRUST</b></p> <p>There needs to be clarification of whether BS should be a member of the Children's Trust. AP said this was on the next Children's Trust meeting agenda.</p>	
<b>10.</b>	<p><b>JOINT WORKSTREAM KSCB AND KIRKLEES SAFEGUARDING ADULTS BOARD (KSAB)</b></p> <p>PM explained the proposal to set up a new joint workstream which would provide direction for a range of coordinated activities in the areas of domestic abuse, mental health and substance misuse and the children of adults affected by these issues.</p> <p>It had previously been proposed that a group be set up under the Council's Think Family strategic group but as that work is under review PM and the manager of the Safeguarding Adults Board thought it would be very useful and creative to formulate a group that would sit under both the Boards, with each Board taking its turn to facilitate meetings. PM assured the Board that the focus of work will be on children. The Board approved the proposal and terms of reference for a new joint workstream. The proposal is going to the Adults Board and if agreed there arrangements will be put in place to establish the group as soon as possible.</p>	<b>PM</b>
<b>11.</b>	<p><b>RESEARCH RE EFFECTIVENESS OF LSCBs</b></p> <p>The executive summary from Department for Education research 'The Evaluation of Arrangements for Effective Operation of the new Local Safeguarding Children Boards in England' (August 2010) had been circulated. Overall members felt that the KSCB is functioning adequately compared with the national findings. However, members acknowledged the weaker area of engaging and consulting with children and young people, where it is hard to make the work of the Board meaningful for children, and also felt that the Board could possibly be more focussed in determining its main priorities. It was noted that over the last two years the Board has spent a huge amount of time focusing on serious case reviews and it has not been able to give the same amount of time to its core business, although the Board does have in place a comprehensive business plan and has met timescales. PM suggested that the Development and Business Planning Group could give further consideration to the issue of focus.</p>	<b>D&amp;BP Group</b>
<b>12.</b>	<p><b>MUNRO REVIEW OF CHILD PROTECTION</b></p> <p>The document, The Munro Review of Child Protection, Part One: A Systems Analysis, had been circulated. A further report is due in January 2011, with a final report in April. The overall theme of the review is that it is looking at ways to take some of the bureaucracy out of current practice. The review will</p>	

	be looking at the role of LSCBs and SCR's.	
13.	<p><b>IMPLEMENTATION OF THE 'PREVENT AND SAFEGUARDING GUIDANCE'</b></p> <p>MW had been due to present this item. In his absence discussion was deferred until the next meeting.</p>	<b>Forward agenda</b>
14.	<p><b>DAVID THORPE RESEARCH PROJECT</b></p> <p>The report has now been received and will be circulated. This will be on the agenda for discussion at the next meeting.</p>	<b>PJ Forward agenda</b>
15.	<p><b>REVISED FRAMEWORK FOR INSPECTION OF LOCAL AUTHORITY SAFEGUARDING AND LOOKED AFTER CHILDREN SERVICES</b></p> <p>An update on recent changes to guidance had been circulated. The number of judgements has been reduced but the evidence required by the partnership remains unchanged. A new judgement on the contribution of health agencies to keeping children and young people safe has been introduced. PJ said the date of the Kirklees inspection is not yet known but a group is meeting to prepare. Evidence of good practice is being collected and agencies were invited to send any examples to PJ.</p>	<b>All to note</b>
16.	<p><b>FUTURE AGENDA ITEMS</b></p> <ul style="list-style-type: none"> <li>- Updates from workstreams</li> <li>- YOT inspection report – next meeting</li> <li>- Young people who commit serious incidents whilst in YOT care – next meeting</li> <li>- MAPPA – next meeting</li> </ul>	<b>Forward agenda</b>
17.	<p><b>ANY OTHER BUSINESS</b></p> <p><b>(i) Recruitment of Non-Executive Members</b> PM reported that five people had been interviewed and one person has been appointed. Induction is to commence in January. A written agreement is being drawn up regarding terms and conditions. Several Board members were involved in the recruitment process and they had suggested it would be as well to see how things go and wait six months before recruiting a second person. The Board agreed with the suggestion.</p> <p><b>(ii) Engaging GPs</b> KH reported that 120 GPs (50%) had attended a recent event which included learning from SCR's.</p> <p><b>(iii) Patient Safety Forum – Yorkshire event</b> NHS Kirklees has contributed to a patient safety forum which had a</p>	

	<p>focus on both adults and children, and work going on in Kirklees.</p> <p><b>(iv) Mental health Masterclass event</b> NHS Kirklees had held a joint masterclass event with Wakefield and Calderdale with a focus on mental health and why people harm children.</p> <p><b>(v) Training for Head Teachers</b> BS had been part of recent training for head teachers in Kirklees, focusing on lessons from SCRs.</p> <p><b>(vi) Agency attendance</b> Attendance at the last two Board meetings has been low. It was suggested and agreed that analysis of attendance be undertaken.</p>	<b>PM</b>
<b>18.</b>	<p><b>DATES OF FUTURE MEETINGS</b></p> <p>Wednesday, 2 February 2011, 14:30 – 17.30  Monday, 4 April 2011, 14:00 to 17:00  Monday, 6 June 2011, 14:00 to 17:00  Friday, 22 July 2011, 13:30 to 16:30  Tuesday, 20 September 2011, 14:00 to 17:00  Monday, 28 November 2011, 14:00 to 17:00</p>	