

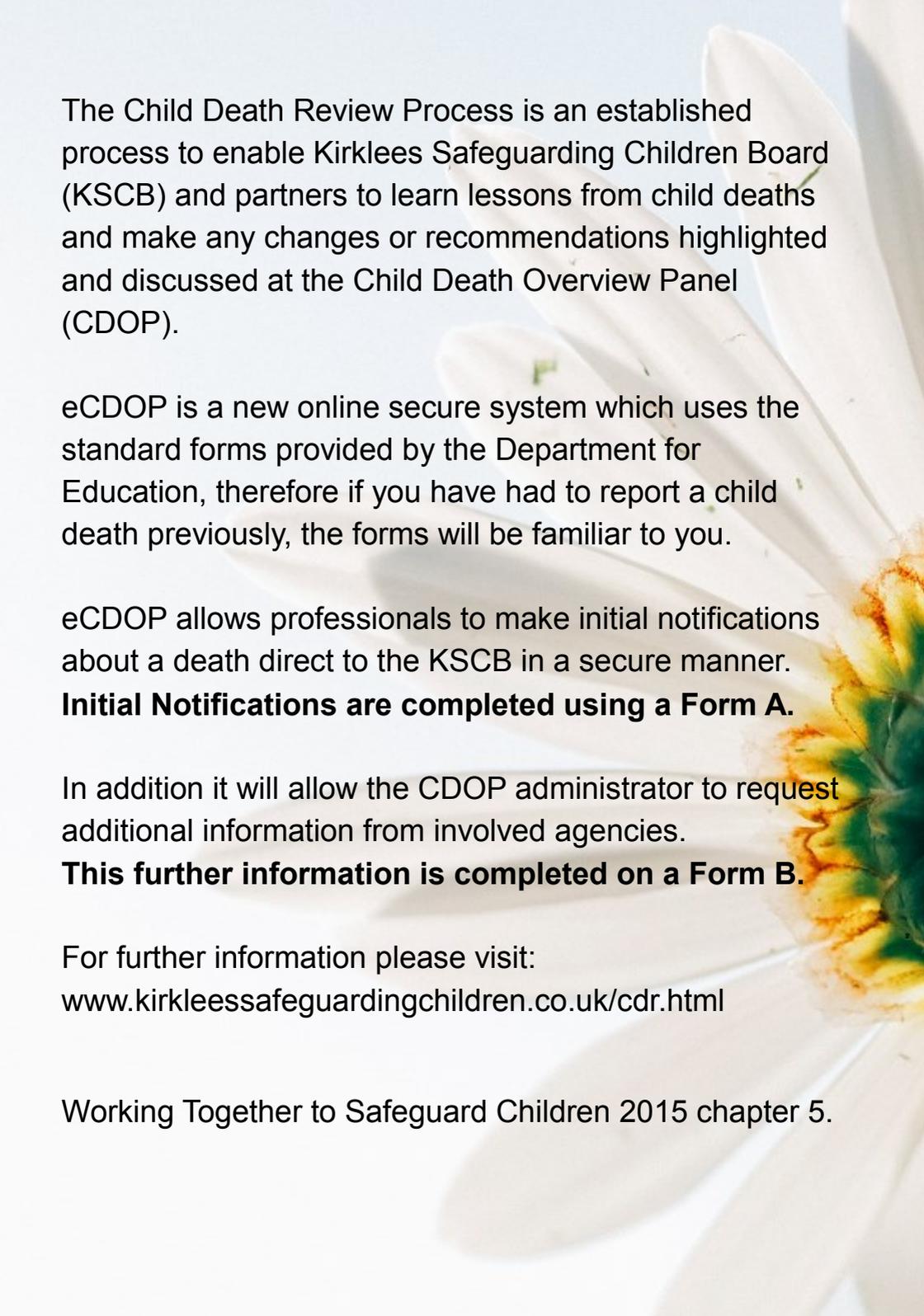
# Kirklees Child Death Review Process

Using the new secure  
eCDOP system



**Kirklees Safeguarding Children Board**

[www.kirkleessafeguardingchildren.co.uk](http://www.kirkleessafeguardingchildren.co.uk)



The Child Death Review Process is an established process to enable Kirklees Safeguarding Children Board (KSCB) and partners to learn lessons from child deaths and make any changes or recommendations highlighted and discussed at the Child Death Overview Panel (CDOP).

eCDOP is a new online secure system which uses the standard forms provided by the Department for Education, therefore if you have had to report a child death previously, the forms will be familiar to you.

eCDOP allows professionals to make initial notifications about a death direct to the KSCB in a secure manner.

**Initial Notifications are completed using a Form A.**

In addition it will allow the CDOP administrator to request additional information from involved agencies.

**This further information is completed on a Form B.**

For further information please visit:

[www.kirkleessafeguardingchildren.co.uk/cdr.html](http://www.kirkleessafeguardingchildren.co.uk/cdr.html)

Working Together to Safeguard Children 2015 chapter 5.

All child deaths (from birth up to 18th birthday) who were a resident of Kirklees must be reported immediately to the KSCB (Working Together to Safeguard Children 2015).

The Child Death Overview Panel (CDOP) is a panel of the KSCB and reviews each death to identify how many child deaths were either avoidable or potentially avoidable.

The more we can understand about how and why children have died, the more we can collectively learn. This allows the KSCB to look at patterns and trends.

All deaths, expected and unexpected are looked at by CDOP, whether it is an incurable health problem, where there is no obvious cause or due to an accident.

The KSCB has a secure portal (eCDOP) that allows you to notify us of a child death via a **Form A**. The link is on the KSCB website under the professionals section [www.kirkleessafeguardingchildren.co.uk/cdr.html](http://www.kirkleessafeguardingchildren.co.uk/cdr.html)

The CDOP administrator will gather as much information about the child known to the agencies and you may be sent a link to complete a **Form B**, this is your agency report form.

# Simple Flowchart

Step 1

- Death (expected or unexpected)

Step 2

- Notification to LSCB on eCDOP (Form A)

Step 3

- The CDOP administrator will clarify which professionals are involved and who will need complete a Form B from each agency

Step 4

- Professionals are created as users within eCDOP

Step 5

- Form B link sent to agencies/professionals involved with response timescale

Step 6

- Anonymised collated Form B completed by administrator

Step 7

- Panel members sent paperwork for the panel meeting

Step 8

- Panel - Form C completed

Step 9

- Recommendations acted upon by LSCB or agency as appropriate