



Kirklees Safeguarding Children Board

www.kirkleessafeguardingchildren.com

Annual Report

1st April 2008 To 31st March 2009



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1.0 CHAIR'S COMMENTS

It has been an enormous privilege to chair the Safeguarding Board over the last year during a period where there has never been closer attention and scrutiny to this important area of work. I have been tremendously well supported by all members of the Board who have maintained an impressive attendance and active commitment in spite of a very large increase in workload.

We have been dealing with an unusually high number of serious case reviews over this period due to a higher than normal occurrence of incidents of concern. The commitment and hard work of members of the Board and members of the serious case review panels has been second to none in ensuring improvements are made to integrated working and lessons are learned.

At the same time the Board has continued to extend its remit through the creation of arrangements to review child deaths and has also initiated a number of important pieces of work arising from the new workstreams.

The involvement of Board members with the workstreams coupled with strong support from staff from within agencies, with the right expert knowledge in each of the areas of work, is providing a strong foundation for taking the work of the Board forward.

This report describes the work of the Board as a whole and the progress that has been and continues to be made. Importantly we are considering how best to progress the appointment of an independent chair in the coming period.

It is a great pleasure to present this report to you.

Alison O'Sullivan, Chair of the Kirklees Safeguarding Children Board





2.0 KEY ACHIEVEMENTS FOR 2008/2009

- The introduction of themed workstreams that focus on parental issues that may affect a child: Domestic Violence Workstream, Substance Misuse Workstream and Parental Mental Health & Learning Disabilities Workstream.
- Successful delivery of our training plan.
- Establishment of child death review processes and positive progress towards setting up rapid response procedures.
- Development of the website.
- Development of formal links with the Children and Young People Local Partnership Strategic Board.

3.0 INTRODUCTION

Local Safeguarding Children Boards (LSCBs) formally came into existence on 1 April 2006. Their creation arose from Lord Laming's recommendation, following the inquiry into the death of Victoria Climbié, that arrangements for overseeing child protection should be strengthened and these arrangements should extend to consider wider safeguarding issues in addition to the core business of child protection. The new boards are a legal requirement and it is the statutory responsibility of directors of children's services to ensure that such boards are established and work effectively. The Kirklees Safeguarding Children Board (KSCB) was established from 1 April 2006 and input and support from partner agencies has been good.

4.0 CURRENT CLIMATE

The number of high profile child deaths both at a local and national level over the past years highlights the growing complexities of our child protection systems. Improving the ways key people and agencies safeguard and promote the welfare of children and young people are crucial to improving outcomes. Lord Laming's

report in 2003 into the death of Victoria Climbié concluded that her death had been a gross failure of the system and that the support and protection of children cannot be achieved by a single agency but that every agency has its part to play.

The government's response to the Laming Inquiry placed a duty on all agencies to ensure that they safeguard children and young people and have appropriate measures in place and responsibilities are clearly set (Section 11 Children Act 2004).

More recently, following the tragic death of baby P in Haringey, there has been an increased emphasis by government and regulating bodies to understand how robust current arrangements are and to find ways of strengthening shortcomings in the overall system. The case of baby P is going to have a significant impact on the work of all agencies involved in the safeguarding and protection of children.

It is crucial that safeguarding children and young people and promoting their welfare is at the core of all services commissioned and provided and that we have a skilled and competent workforce that provides a service that is fit for purpose.

Whilst significant work has been undertaken in 2008 in relation to safeguarding children, 2009 will bring major challenges to all organisations, both locally and nationally, as the 'Working Together to Safeguard Children' guidance is going to be substantially reviewed and is expected in autumn this year.

5.0 KIRKLEES SAFEGUARDING CHILDREN BOARD CHAIRING AND ATTENDANCE

5.1 Independent Chairing

At the time the Board was being established the director of children's services took the view that she should chair the Board because its establishment was a new statutory requirement which fell under her responsibility. The director advised Board members that this was her intention but importantly that consideration should be given to securing an independent chair for the Board as soon as new arrangements and working practices were in place.



Consideration was given to appointing an independent chair and in May 2008 a draft job description was agreed by the Board. Informal head-hunting took place in order to establish whether there were any individuals with appropriate knowledge who might be prepared to undertake the role. Unfortunately this proved unsuccessful and the Board has now agreed to take steps to recruit to this post.

5.2 Board Attendance

Attendance at Board and workstream meetings is identified as one of the ways in which partner agencies demonstrate their commitment to multi-agency working. The time spent by agency representatives attending KSCB meetings and completing the work that flows from these is recognised as a valuable contribution without which the successful functioning of the Board would not be possible.

The expectation is that members will attend all Board meetings but where they are unable to do so they should send apologies. Six pre-scheduled Board meetings were held during the period and one additional extra-ordinary meeting was convened in December 2008 to consider local and national serious case review issues and associated safeguarding arrangements.

A decision was taken at the December 2008 meeting for future meetings to be held monthly instead of quarterly to manage the increasing volume of work. This arrangement commenced from January 2009. It was also agreed that the Business Planning Group would act as an executive group, meeting fortnightly between Board meetings.

Overall partner agencies have been well represented at Board meetings during the period, and apologies have been sent in all instances where a member was not able to attend.

6.0 BOARD STRUCTURE & MEMBERSHIP

The structure and constitution were approved by the Board in May 2008. Board members were asked to put themselves forward to chair workstreams and to also nominate appropriate staff from their service/agency to become members of appropriate workstreams. The first workstreams met in the early summer of 2008 and a full membership list for both the Board and the various workstreams can be found in the appendices of this report.

The chart below shows the Board structure as at 31 March 2009.





7.0 OVERVIEW OF BOARD PROGRESS

A dedicated safeguarding board manager was appointed in September 2007.

The initial work programme devised by the previous Area Child Protection Committee was used in the first year of the Board's operation and was agreed to be fit for purpose for the initial period of work for the new Board. The work programme was revised in January 2008 to take account of the additional responsibilities of the Board.

These new arrangements were put in place in April 2008 to strengthen the work of the Board. Members have taken responsibility for chairing and leading workstreams and a great deal of time and commitment has ensured that work is progressing well.

Whilst the Board has made it a priority to ensure continued focus on the core business, which is child protection, it has received and discussed reports relating to a broad range of issues relating to safeguarding. The following table shows some of the areas that have been discussed by the Board in this period in addition to regular reports from each of the workstreams:

Constitution	Voluntary sector event
Election of vice chair	Multi agency public protection arrangements (MAPPA)
Independent chair	Third Joint Chief Inspector's Report
Website	Common Assessment Framework (CAF)
Child death review process	Child Death Overview Panel
Child sexual exploitation	S11 audit
E safety	Review of Child Protection & Review work
Child safety week	Performance framework and information
Communication strategy	New inspection framework
Private fostering	The Council Scrutiny Commission
Safeguarding in a secure setting	Domestic violence work by the Police
Lord Laming report	Review of restraint in a secure establishment



The following sections provide an overview of the workstreams and the embedded boxes give a summary of the progress of some key actions for the workstream against their 2008/09 Business Plan objectives. Further details of completed actions can be found in the Business Plan in Appendix III of this report.

7.1 BUSINESS PLANNING GROUP

The role of the Business Planning Group is to monitor the progress of the Business Plan and to take progress reports from the workstreams. The group reviews and updates the Business Plan and also oversees the production of the Annual Report.

The group has also considered a job description for an independent chair and a report in relation to lay membership for the Board.

7.2 SERIOUS CASE REVIEW WORKSTREAM

Develop guidelines for undertaking SCRs	COMPLETE
Provide opportunities to learn from SCRs	COMPLETE

This workstream is chaired by the assistant director for safeguarding children and vulnerable adults/designated nurse from NHS Kirkles and membership is represented by partner agencies. This includes the designated doctor for child protection in Kirkles, the safeguarding board manager, the Police and representatives from Children's Social Care within Safeguarding and Specialist Provision plus a senior manager from Planning, Performance and Commissioning in the council.

It is responsible for fulfilling the statutory duty of the Kirkles Safeguarding Children Board in respect of serious case reviews (SCRs). This includes the commissioning of serious case reviews, monitoring the implementation of recommendations from serious case reviews and ensuring that any lessons learned from cases are understood and acted upon.

The workstream is also tasked with considering recommendations from major national reviews and implementing any necessary recommendations, ensuring the Board is informed of any practice and procedural implications.

It works closely with the Evaluation & Effectiveness, Learning & Development and Working Together Workstreams to ensure that serious case review recommendations are fully implemented and that agencies are able to evidence that lessons are learnt.



In this period the Serious Case Review Workstream met on eight occasions. Initial meetings in May, July and August focused on the monitoring of action plans of ongoing serious case reviews.

The workstream commissioned four serious case reviews during the period and worked with other workstreams and agencies to monitor the implementation of recommendations from earlier reviews. This was difficult at times due to the climate within safeguarding services, both locally and nationally, and the number of high profile cases in Kirklees.

The workstream has supported the board manager in relation to the recruitment of a safeguarding policy officer whose role will involve assisting the workstream in coordinating and monitoring the implementation of recommendations from serious case reviews, ensuring robust systems and processes are in place. This has been supported by the Board.

Guidance has been developed for undertaking individual agency management reviews and training sessions have been delivered. This has incorporated guidance produced by Ofsted. Further training events in relation to learning lessons from serious case reviews were undertaken by the board manager and a former member of the workstream and consisted of four one day sessions in the early part of 2009.

Support and debrief sessions have also been delivered to staff who have contributed to serious case reviews since it is recognised that providing support and supervision is a crucial element in learning lessons and improving practice.

The SCR Workstream is committed to learning lessons from serious case reviews as well as highlighting and sharing good practice.

Karen Hemsworth, Assistant Director for Safeguarding Children and Vulnerable Adults, NHS Kirklees





7.3 EVALUATION & EFFECTIVENESS WORKSTREAM

KSCB develop a Section 11 audit tool for use within partner agencies	COMPLETE
KSCB undertake yearly audits	COMPLETE

This workstream is chaired by the chief nurse for the Mid Yorkshire Hospitals NHS Trust. Its role is to monitor and challenge the effectiveness of safeguarding arrangements within each of the partner agencies that have statutory responsibilities, e.g. Police, Probation, NHS, Local Authority, NHS Hospital Trusts, CAF/CASS and the NSPCC.

The workstream has concentrated on analysing Section 11 audit submissions and reviewing performance indicators. The Section 11 Audit for 2008/2009 has revealed similarity across agencies in terms of areas for development. It has also revealed that some agencies may be more challenging of their own position than others and therefore the lessons arising from the first year are that agencies should describe the process they used to undertake the audit and have the submission to this workstream signed off by the executive lead for safeguarding within their agency. Agencies have also been asked to participate in a challenge and review meeting with the workstream members. The purpose of the challenge and review process is to understand how the agency will deal with any areas that they identified as needing improvement and to explore the opportunity for support and joint working with other agencies.

Workstream members have been developing an assurance framework taking account of performance management reports relating to individual partner agencies. This will provide information which, together with the Section 11 audit self evaluation information, starts to provide the Board with an overall picture of how agencies are meeting their safeguarding responsibilities. The framework will be developed and submitted to the Board for approval during 2009/10 evidencing direct links to the business planning objectives of the Board.

The workstream is seeking to agree with each agency a small number of key performance indicators. Once these agreements have been reached each agency will be asked to report on the indicators and explain any areas of concern.

The Public Service Agreement (PSA) 13 targets and the obligation to report on instances such as bullying within schools and admission to hospital as a result of self harm have been discussed at this workstream. Some of this data is readily available and has been provided by the relevant agencies.

A full list of the PSA13 targets and safeguarding performance information can be found in Appendix IV of this report.

7.3.1 Links with the Children’s Local Public Service Board (LPSB)

The chair of the Evaluation & Effectiveness Workstream is also a member of the Children and Young People’s Local Public Service Board (LPSB) so acts as a direct link between the two Boards.

This provides the opportunity to focus on safeguarding issues at both Boards and enables challenge to the work and outcomes of safeguarding in Kirklees. In addition, another member of the LPSB has become a member of the Evaluation & Effectiveness Workstream. This enables a formal link to be made between the agenda setting for the LPSB and the Evaluation & Effectiveness Workstream and it provides a link into the annual review of the Children and Young People Plan.

Tracey McElain Burns, Chief Nurse, The Mid Yorkshire Hospitals NHS Trust



7.4 COMMUNICATION WORKSTREAM

Develop a communication strategy to ensure the work of the KSCB is cascaded and understood	COMPLETE
To raise awareness in the wider community, among statutory and independent agencies	COMPLETE

This workstream is chaired by the communications & community engagement manager for the Children & Young People Service, who started in her post in July 2008. The first workstream meeting was held in September 2008 and it has met a further three times.

The workstream has produced a Communications and Participation Strategy which was approved by the Board in November 2008. This strategy will be published to the Board's website.

Before the workstream started to meet, a lot of work was done to develop the KSCB website, which has been up and running since the beginning of the year and is regularly updated. The workstream has been discussing how to make parts of the website more accessible for children and young people.

A KSCB Newsletter to all agencies was published in 2008 and we are currently working on the next edition.

The workstream has looked at the feasibility and value of auditing the existing materials on child protection, from all the agencies, with a view to looking at how to ensure that consistent messages are sent out in the most appropriate way. It has agreed to look at public awareness materials created by Sheffield Council to see if they could be adapted as a single marketing campaign to be used by all agencies in future.

The Communication Workstream is very keen to use Child Safety Week in June 2009 as a focal point for activities and awareness raising around prevention of

child abuse and neglect. The chair has written to all the agencies known to the Safeguarding Board to encourage involvement in, and ask for information on, what they are each planning to run during the week. The Communication Workstream will then pool all this information and act as a communication co-ordination point.

A strategy for tackling e-safety has been developed and approved by the Board and will be published to the website in due course. The inappropriate use of information and communications technology is one of the risky behaviours that the Board is concerned about. A working group is supporting national initiatives such as Safer Internet Day and Child Safety Week to develop an awareness of these issues. E-safety is being integrated into both ICT communication technology and PSHE, personal, social, health and education curriculum, and into policy advice given to schools. In addition, considerations are underway with respect to community and youth work.

Cathy Rooney, Communications and Community Engagement Manager, Children & Young People Service, Kirklees Council





7.4.1 KSCB Website

The KSCB website was formally announced at two Board launch events held in April 2008 and details about the site and how to access it were sent to all partner agencies to promote the site.

The site contains information on different topics for both professionals and members of the public, including children. There is information about the Board's multi-agency training courses and applications can be made on-line. The Board is currently developing its own e-learning course 'An Awareness of Child Abuse and Neglect' and this will be available in 2009. From the website links are provided to the West Yorkshire Consortium Safeguarding Children Procedures and to relevant national guidance, for example, 'What to do if you are worried about a child' and the Every Child Matters website. Information about the Common Assessment Framework and a link to the new CAF Handbook is also available on the website.

We receive data about the areas visited on the site. The most frequently visited pages are training, procedures, signs of abuse, information sharing and serious case reviews.

Work on updating the website with essential information is ongoing but during the year it has been difficult to devote sufficient time to developing the website further due to the lack of resources. Consideration is being given to how this issue can be resolved.

The web address is www.kirkleessafeguardingchildren.com

7.5 LEARNING & DEVELOPMENT WORKSTREAM

Deliver the core objectives of the Training Strategy.	In absence of LDO
Ensure partner agency delivery and responsibility regarding the development and delivery of a comprehensive training programme.	COMPLETE

This workstream is chaired by the divisional manager for the Looked After Children Service within the Safeguarding and Specialist Provision area of the council.

The group has met six times but attendance at the first two meeting was very poor with only the same three agencies sending representatives (NHS Kirklees, Probation and Safeguarding & Specialist Provision). The last two meetings saw a much more representative attendance and it is hoped that this will continue in the next year.

The group is working to a training cycle calendar, from April 08 to March 09, and will follow this pattern in subsequent years.

The workstream receives regular updates in relation to the training budget, including discussions about making the most of the funds available, and it brings to the Board's attention any shortfalls in meeting demand due to inadequate funding.

The workstream promoted the establishment of a Training Panel and a Training Pool. This gives the learning & development officer the opportunity to draw on a pool of trained and supported staff to help ensure agency staff receive safeguarding training at the appropriate level to help fulfil their statutory obligations.



The work has included consideration of the action plans of two serious case reviews, specifically those actions which relate to the provision of training. These have included

- ensuring the Common Assessment Framework is embedded within all training courses;
- reviewing the content of the 'Domestic Violence and the Impact on Children' training course; and
- providing training on issues around parental learning disabilities and the impact on parenting.

Regular updates on attendance at training events and evaluations of specific courses are received and scrutinized. The workstream has agreed a process for addressing the issue of staff who fail to attend booked courses and do not send apologies.

The key issue for the workstream in this period has been the absence of a learning & development officer since December 2008, which has meant that the tasks for the group have been delayed by at least three months. There are plans in place to appoint a secondee to the post for a period of 12 months and this appointment will start in May 2009.

The workstream has worked very hard to ensure that the training programme has been delivered to the end of March 2009 in the absence of the learning and development officer.

The training programme for next year has considered focusing on new and emerging issues which need to be integrated into learning programmes. This will be particularly important given the national attention on safeguarding issues and the lessons which need to be learned locally from serious case reviews.

Lorraine Hansom, Divisional Manager, Children & Young People Service, Kirklees Council





7.5.1 KSCB Multi-Agency Course Attendance Report (April 2008 – March 2009)

Course Title	Total Number Attended
Awareness of Child Abuse & Neglect x 4	74
Working Together to Safeguard Children x 10	180
Preparing For and Attending Case Conferences x 7	117
Making a Positive Contribution to Core Groups x 8	118
Working Together to Safeguard Children Part 2 x 1	18
Issues and Services for Adolescents and Young People x 1	34
The Impact of Parental Mental Illness x 1	18
Working with Parents with Learning Disabilities x 1	15
The Impact of Domestic Violence x 2	36
Issues of Sexual Abuse x 1	16

Course Title	Total Number Attended
Children & Young People Exploited through Prostitution x 1	39
Preparing For and Attending Child Care Proceedings at Court x 2	33
Allegations Against Staff x 2	34
The Child Death Review Process x 2	43
Preparing Internal Management Reviews x 2	27
Lessons Learned from Serious Case Reviews x 2	59
Safer Recruitment x 1	31
Advanced Practitioner Masterclasses x 4	148
Total	1040



7.5.2 Training and Support to Schools

In September 2008 a safeguarding officer for schools and learning was appointed who works within the KSCB unit. This postholder's responsibilities are to provide safeguarding training for school staff, offer advice and support in child protection cases, offer advice in situations where an allegation has been made against a member of staff and to liaise where necessary between schools and social care.

Safeguarding training for schools includes a 'Basic Awareness in Safeguarding Children' which is a whole school training programme that can be delivered in one three hour session or two 90 minute twilight sessions. Participants vary in number from 10 to 90 and some smaller staff groups have joined together to share the cost. As at 31 March 2009, 36 schools had received this training: 30 were primary schools; one middle school and five secondary schools. The staff mix has included head teachers, deputy and assistant heads, teachers, learning support staff, behavioral support staff, lunch time supervisors, caretakers and governors. In addition, this course, with specific changes to case studies, was delivered as a half day course to Kirklees swimming teachers.

Other training courses have been designed and delivered to new head teachers, deputy head teachers and school governors.

Courses are being delivered on a rolling programme to newly qualified teachers both in primary and secondary schools. These courses are a full day and cover the content of basic awareness and additional material focusing on staff conduct and e-safety and making links to the appropriate core standards

An 'Introduction to Safeguarding' course is to be delivered to the graduate teacher programme.

A contribution has been made to the National College for School Leadership safeguarding and safer recruitment courses for recruiting head teachers and governors. This has been delivered by a team of people including the KSCB safeguarding officer, staff from the Learning Service and staff from Human Resources. To date approximately 159 head teachers and approximately 26 school governors have completed the training either through the taught route or on-line.

Input was also provided on safeguarding for ICT communication technology technicians in schools as part of a day on e-safety issues. This was presented by the safeguarding officer, the KSCB e-safety officer, and staff from the Learning Service.

Eunice Cox, Safeguarding Officer Schools and Learning, Kirklees Safeguarding Children Board





7.6 CHILD DEATH OVERVIEW PANEL

Develop guidelines for undertaking SCRs	COMPLETE
Provide opportunities to learn from SCRs	COMPLETE

The child death review process has been operational in Kirklees since 1 April 2008. Kirklees and Calderdale share a Child Death Overview Panel which is appropriate for the number of deaths within both areas. Both Kirklees and Calderdale are responsible for collecting their own respective child death data. The panel is chaired by an independent consultant.

All deaths within Kirklees are reported to the safeguarding children coordinator who acts as the single point of contact. From this, agency report forms are sent to all agencies that may hold information on the child/family. All information returned is collated, with a synopsis of each case, which is then presented to the Overview Panel.

The response from all agencies within Kirklees to provide information on a child or family has been extremely positive. Agencies are aware of the review process and requests for information are responded to within an appropriate timescale.

Since April 2008 the Overview Panel has met six times which is appropriate for the population covered. A total of 54 child deaths were reported to the panel in 2008. Of those 54 deaths, 39 have been discussed at the panel.

Two of the 54 deaths are currently awaiting the result of the serious case review process. The remainder of the deaths are due for discussion within the 2009/10 financial year and will be reported within the annual report for that year.

The SUDIC (sudden unexpected death in children) protocols between the Police, coroner and hospital staff are operational. The safeguarding children coordinator is notified and the results from this process are relayed within the appropriate timescale.

The Child Death Overview Panel will recommend to the Local Safeguarding Children Board any actions needed to be taken as a result of its findings. To date, findings from the deaths reviewed have not highlighted any concerns about the safety of children within Kirklees.

Phil Coneron, Safeguarding Children Coordinator, Kirklees Safeguarding Children Board



7.7 WORKING TOGETHER WORKSTREAM

Perform joint audit of cases	COMPLETE
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The Working Together Workstream is chaired by Pauline Martin, the safeguarding children manager, and the membership is made up of first line managers from a number of agencies and staff from the Board. The main function of this workstream is to provide an opportunity for managers to discuss and address issues of practice.

The Board was keen to establish a system whereby practitioners had the opportunity to learn from good practice as well as the opportunity to learn from cases that had been subject to a serious case review. An audit tool has been identified for good practice case reviews to evaluate the multi-agency systems approach and to help identify underlying patterns that support good practice.

A case with a mental health component that was identified as an example of good inter-agency working and compliance with procedures by the agencies involved will be assessed using the audit tool. The independent reviewing officer for the child protection plan relating to this case is a member of the workstream and agreement was sought from his manager to pursue this particular case. Members of the workstream are currently involved in the review and the findings and recommendations will be reported back to the Working Together and Evaluation & Effectiveness Workstreams.

Pauline Martin, Safeguarding Children Manager, Kirklees Safeguarding Children Board

7.8 THEMED WORKSTREAMS

7.8.1 Substance Misuse Workstream

Establish links between the Safeguarding Children Board and Adult Treatment Services	COMPLETE
The implementation of the recommendations within the 'Hidden Harm' report are reviewed	COMPLETE

This workstream is chaired by the commissioning and contracts manager from the Council's Children and Young People Service whose responsibilities include the contract management of young people's substance misuse prevention and treatment services.

It focused its work on areas highlighted in 'Hidden Harm', a report of an inquiry by the Advisory Council on the misuse of drugs and the hidden harm to children. The report contained 48 recommendations in total. Previous meetings have been used to assess Kirklees' position against these recommendations.

A small development group has been established to look at arrangements for joint working and developing joint working protocols, a priority area included in the Board's Business Plan.

The workstream is working with partner agencies to ensure that safeguarding and promoting the interests of children of problem drug users is part of effective, multi-agency service provision. A consultant is engaged in reviewing substance misuse service provision and the treatment system and the report will be used by the group to help develop future actions.



Whilst the focus is on parental substance misuse issues and the impact on children, the substance misuse by young people themselves is also being considered and members of the workstream include representatives who are responsible for the delivery of services to support young people. Any issues highlighted by the group are reported back to a Young People’s Substance Misuse Executive and vice versa.

The recommendations from the Lord Laming report, ‘The Protection of Children in England: A Progress Report’, were considered and in particular those which focus on drug and alcohol services, including a related checklist of activities developed by the NHS National Treatment Agency. These also are addressed in the action plan.

Graham Crossley, Commissioning and Contracts Manager, Children and Young People Service, Kirkles Council

7.8.2 Domestic Violence Workstream

Establish links between the Safeguarding Children Board and Safer Stronger Communities	COMPLETE
Ensure appropriate joint working protocols and practices are in place	COMPLETE

The Domestic Violence Workstream was chaired by Pauline Martin, Board manager, throughout this period. In future it will be chaired by Paul Johnson, head of Safeguarding and Specialist Provision, to promote stronger links between the Safer Stronger Local Strategic Partnership and the Board as he is a member of both.

The workstream has met on two occasions within the period, and also has a working group that has met four times to specifically look at recommendations from a serious case review that had specific issues regarding domestic violence.

The group has reviewed the current domestic violence training arrangements and has agreed that Safer Stronger Communities and individual agencies are responsible for providing a basic awareness of domestic violence issues and the Board will then concentrate on providing training that concentrates on the issues as they impact on children. This will enable the Board to provide more training courses.

There have been issues on how the Police are reporting domestic violence notifications and referrals to the Duty & Assessment Service. A small group that has included representation from the Police, Health, KSCB and Safeguarding and Specialist Provision has been working on resolving these issues.

The Domestic Violence Multi Agency Risk Assessment Conferences (MARAC) have been embedded into the child protection processes. Members of the workstream have also contributed to the review of the Domestic Violence Strategy to ensure that its impact on children is addressed.

A working group has been set up to produce guidelines regarding safety planning during contact with parents and their children when issues of domestic violence have been identified and to produce a toolkit when working with children who have experienced domestic violence.

Pauline Martin, Safeguarding Children Manager, Kirkles Safeguarding Children Board



7.8.3 Parental Mental Health & Learning Disabilities Workstream

Establish links between the Safeguarding Children Board and Adult Services	COMPLETE
Ensure appropriate joint working protocols and practices are in place	COMPLETE

This workstream was chaired by Mike Young, associate director of social care with the South West Yorkshire Mental Health Trust and professional social care lead Kirklees Council, and it met on one occasion. This is the least developed of the workstreams due to illness of the chair and the work pressures of the Board in relation to serious case reviews.

At the first meeting the national director of the Parental Mental Health & Child Welfare Network attended and gave a national perspective on the joint workings of children and adult agencies.

The other issues that were agreed as a focus for the coming months were:

- Review the national guidance on both parental mental illness and parents with learning disabilities and consider how this can be translated locally;
- Consider the training currently available to staff and if developments need to take place;
- Scope and map organisational structures which are highly complex and convey these across agencies.

A new chair has now been established and this is Noreen Young, the director of nursing, compliance and innovation from South West Yorkshire Mental Health Trust, who is also a Board member.

A development session has been planned to identify priorities for the coming year.

7.8.4 Voluntary and Community Sector Workstream

Promotion of the use of 'Safe and Sound: Guidelines for Community Groups'	COMPLETE
Cascade safeguarding information to voluntary and community sector partners through training and information sharing events	COMPLETE

The workstream is chaired by Yasmeen Sharif who is employed by Barnado's and is the voluntary and community sector representative on the Board.

This workstream works towards ensuring the voluntary sector has an understanding of 'safeguarding children' and appreciates the roles and responsibilities required in achieving this. It provides a forum for safeguarding information to be cascaded to the wider voluntary and community sector and for information and learning to be provided to the Board.

A one day safeguarding awareness event was held on 10 December 2008. Safeguarding information was cascaded to 27 partner organisations and the use of 'Safe and Sound: Guidelines for Community Groups' was promoted and all attendees received a copy of this guidance. The event was designed to raise awareness on key issues which were: Section 11 roles and responsibilities and the impact upon the voluntary and community sector; Contact Point; the new vetting and barring scheme; what to do when there is an allegation against a member of staff; and the Common Assessment Framework.

Safeguarding training (KSCB accredited Level 1) developed by Barnardo's and in partnership with Voluntary Action Kirklees was delivered to 15 mosque teachers in January 2009 through funding secured from the Joint Commissioning and Performance Support Unit. The training focused on child protection, behaviour management, volunteering, health and safety and safer recruitment. Safeguarding in Madressahs Good Practice Guidance is also being developed in Urdu and English in partnership with Voluntary Action Kirklees.



To increase members' understanding of the Section 11 requirements and to introduce the KSCB audit tool Pauline Martin attended a workstream meeting. The audit tool is to be used as a format for looking at practice in the voluntary and community sector as this is a current key focus for the workstream.

Yasmeen Sharif, Children's Service Manager, Voluntary and Community Sector Representative to the KSCB



8.0 KIRKLEES SAFEGUARDING CHILDREN UNIT

THE KSCB employs a manager, Pauline Martin, to drive and oversee the work of the Board and its workstreams and to ensure it is fulfilling its statutory responsibilities.

To undertake this work the Board also employs a number of staff:

- Learning & development officer, Lynrose Kirby, who is responsible for multi agency training in Kirklees;
- Learning & schools safeguarding officer, Eunice Cox, responsible for providing safeguarding training within the Learning Service and schools, providing advice and support on child protection issues within schools and for allegations against staff;
- Safeguarding coordinator, Phil Coneron, whose remit is the coordination of the Child Death Overview Panel and day to day running of the child death review process;
- Administrative and information officer, Diana Flooks, responsible for all Board and workstream administration and information for the website, and management of administrative staff;
- Adam Bell and Caryn Hansom, administrative assistants, who support the training and child death review functions.

Due to increased workloads relating to the demands of serious case reviews the Board also employed two additional full time administrative assistants on a temporary basis.



9.0 BUDGET 2008/09

The following information relates to the annual income and expenditure of the Board for the financial year.

Income

Local Authority	£185,000
NHS Kirklees	£54,700
West Yorkshire Police	£8,221
West Yorkshire Probation	£4,250
CAFCASS	£894
Connexions	£9,000
Training	£5,000
TOTAL	£267, 065

Expenditure

Staffing	£246,059
Training	£17,500
SCRs	£15,000
Website	£6,000
Other	£4,025
TOTAL	£294, 584

Overspend £27,519

The overspend is entirely due to additional pressures regarding serious case reviews including additional support staff. An increase to support this demand has been requested by all agencies for the next financial year.



10.0 PRIORITIES FOR 2009/10

The members of the Board, its workstreams and the staff of the KSCB Unit have worked hard throughout this challenging period to achieve many of the objectives set in the Business Plan for the year. The workstreams that were established in April 2008 are now firmly embedded and are a strong mechanism by which the Board is able to conduct its work and fulfill its responsibilities.

The work of the Evaluation & Effectiveness Workstream is fundamental to enabling the Board to understand how all the agencies are contributing to keeping children and young people safe. The Board will want to know exactly what is happening and to bring some challenge into these processes. In this respect arrangements have been made for challenge events to take place around agencies' submissions of their Section 11 audits.

The Board also recognises that it needs to improve on the collection and more importantly the analysis of management and performance information and that this is linked to the stay safe outcomes of the Children and Young People Plan.

An increased contribution to the budget from the Local Authority and NHS Kirklees will enable the Board to increase training provision; this will focus on providing more foundation courses to meet already established need in this area. There will also be a drive to add to the training programme courses and conferences that are a direct result of issues arising from findings from serious case reviews. This includes domestic violence, risk assessments, and neglect, with particular emphasis on the avoidance of the 'start again syndrome' that is a feature of both national and local serious case reviews.

A key area to build on the work of the already established themed workstreams will be the drive to embed the safeguarding message within all services that work with parents and children. This is planned to start with a 'Think Child, Think Parent, Think Family' conference bringing together Adult and Children's Social Care Services. The aim is to bring a coordinated approach to these issues both at a strategic level, with engagement of the appropriate partnership boards, and practitioners on the ground.

The Board also recognises the important role schools contribute to safeguarding and will be setting up formal links to the Board through a specific Head Teacher Safeguarding Workstream.



APPENDICES

Appendix I - Board Membership

The following table shows the membership of the Kirklees Safeguarding Children Board as at the 31 March 2009:

NAME	POSITION	AGENCY REPRESENTED
Alison O'Sullivan	Director Children and Young People Service (CHYPS)	Children and Young People Service (CHYPS), Kirklees Council
Paul Johnson	Head of Safeguarding & Specialist Provision	CHYPS, Safeguarding & Specialist Provision, Kirklees Council
Mary Cunningham	Divisional Manager Fieldwork Services	CHYPS, Safeguarding & Specialist Provision, Kirklees Council
Caroline Gruen	Head of Learning	CHYPS, Learning, Kirklees Council
Karen Worrall	Head of Localities	CHYPS, Localities, Kirklees Council
Cathy Rooney (joined 15/09/08)	Communications and Community Engagement Manager	CHYPS, Performance, Planning & Commissioning, Kirklees Council
Graham Crossley	Commissioning and Contracts Manager	Connexions Services, Performance, Planning & Commissioning, Kirklees Council
Richard Smith	Service Manager	CHYPS, Youth Offending Team, Kirklees Council
Lorraine Hansom (joined 23/02/09)	Safeguarding Project Manager	CHYPS, Safeguarding Project, Kirklees Council
Keith Smith	Head of Commissioning and Planning	Adult Services, Kirklees Council
Pauline Martin	Safeguarding Children Manager	KSCB



NAME	POSITION	AGENCY REPRESENTED
Kathy Loney	Assistant Chief Officer	West Yorkshire Probation Board
Marianne Huison (joined 11/10/08)	Detective Chief Inspector	West Yorkshire Police
Vince Firth (joined 15/09/08)	Chief Inspector	West Yorkshire Police
Sheila Dilks	Director for Patient Care and Professions	NHS Kirklees
Karen Hemsworth	Assistant Director for Safeguarding Children and Vulnerable Adults	NHS Kirklees
Dr Jo Sims	Paediatric Consultant and Designated Doctor for Safeguarding Children	Calderdale & Huddersfield NHS Foundation Trust
Janet Powell (joined 15/09/08)	Associate Director of Nursing	Calderdale & Huddersfield NHS Foundation Trust
Noreen Young	Director of Nursing, Compliance and Innovation	South West Yorkshire Mental Health Trust
Tracey McErlain-Burns	Chief Nurse	Mid Yorkshire Hospitals NHS Trust
Baseer Mir	Children's Service Manager	NSPCC
Stan Angel	Service Manager	CAFCASS
Yasmeen Sharif	Children's Service Manager	Voluntary Sector
Margaret Miller / Patricia Hannen	Principal Legal Officer, Legal Adviser to the Safeguarding Board	Legal Services, Kirklees Council



The following table shows past members of the Kirklees Safeguarding Children Board, who attended meetings between 1 April 2008 and 31 March 2009, who have since handed over their agency representation to a colleague.

NAME	POSITION	AGENCY REPRESENTED	DATE LEFT BOARD
Janet Matley	Acting Divisional Manager, Safeguarding & Specialist Provision	CHYPS, Safeguarding & Specialist Provision, Kirklees Council	After 11/10/08
Nigel Hibbert	Superintendent, Operations	West Yorkshire Police	After 15/9/08
Stan Bates	Detective Chief Inspector	West Yorkshire Police	After 15/9/08
Jacque Gerrard	Associate Director of Nursing/Head of Midwifery	Calderdale & Huddersfield NHS Foundation Trust	After 8/5/08



Appendix II - Workstream Membership

The following tables show the membership of the Kirklees Safeguarding Children Board Workstreams as at 31 March 2009:

Business Planning Group

NAME	REPRESENTS
Pauline Martin	Kirklees Safeguarding Children Board
Kathy Loney	West Yorkshire Probation
Karen Hemsworth	Health - NHS Kirklees
Paul Johnson	Safeguarding & Specialist Provision - Children & Young People Service (CHYPS), Kirklees Council
Vince Firth	West Yorkshire Police

Evaluation & Effectiveness Workstream

NAME	REPRESENTS
Tracey McErlain-Burns	Health – Mid Yorkshire Hospitals NHS Trust
Jean Selbie	Health – NHS Kirklees
Janet Powell	Health – Calderdale & Huddersfield NHS Trust
Pauline Martin	Kirklees Safeguarding Children Board
Phil Coneron	Kirklees Safeguarding Children Board
Lynn Nickson	Learning - CHYPS, Kirklees Council
Margaret Buckley	Kirklees Early Years Service – CHYPS, Kirklees Council
Phil Holmes	Children Protection – CHYPS, Kirklees Council
Bev Paris	Children & Families – CHYPS, Kirklees Council
Matthew Holland	Planning, Performance & Commissioning – CHYPS, Kirklees Council



Communication Workstream

NAME	REPRESENTS
Cathy Rooney	Planning, Performance & Commissioning – CHYPS, Kirklees Council
Catherine Harrison	Children & Families – CHYPS, Kirklees Council
Julie Walker	Young People’s Service – CHYPS, Kirklees Council
Shakeel Hafez	Children Protection – CHYPS, Kirklees Council
Erin Herbert	Marketing & Communications – CHYPS, Kirklees Council
Karen Margis	Learning - CHYPS, Kirklees Council
Helen Knisis	Kirklees Early Years Service - CHYPS, Kirklees Council
Martin Reynolds	E-Safety Project – Intech, Kirklees Council
Alison Hyde	Health – NHS Kirklees
Phil Coneron	Kirklees Safeguarding Children Board
Diana Flocks	Kirklees Safeguarding Children Board

Learning & Development Workstream

NAME	REPRESENTS
Lorraine Hansom	Safeguarding & Specialist Provision - CHYPS, Kirklees Council
Sue Crowther	Kirklees Early Years Service - CHYPS, Kirklees Council
Donna Pendergast	Kirklees Early Years Service - CHYPS, Kirklees Council
Stephen Thomas	Learning - CHYPS, Kirklees Council
Amar Khela	Planning, Performance & Commissioning - CHYPS, Kirklees Council
Eunice Cox	Kirklees Safeguarding Children Board
Alison Edwards	Health – Calderdale & Huddersfield NHS Trust
Julie Lodge	Health – South West Yorkshire Mental Health NHS Trust
Gill Poyser Young	Health – NHS Kirklees
Paula Adams	Health – NHS Kirklees
Geraldine Allen	Health – Mid Yorkshire Hospitals NHS Trust
Liz Bramley	West Yorkshire Probation
Julie Bates	West Yorkshire Police



Serious Case Review Workstream

NAME	REPRESENTS
Karen Hemsworth	Health – NHS Kirkles
Jo Sims	Health – Calderdale & Huddersfield NHS Trust
Mary Cunningham	Children & Families – CHYPS, Kirkles Council
Graham Crossley	Planning, Performance & Commissioning - CHYPS, Kirkles Council
Richard Smith	Youth Offending Team - CHYPS, Kirkles Council
Pauline Martin	Kirkles Safeguarding Children Board
Joanna Burton	West Yorkshire Police

Child Death Overview Panel

NAME	REPRESENTS
Pauline Martin	Kirkles Safeguarding Children Board
Phil Coneron	Kirkles Safeguarding Children Board
Yvette Oade	Health – Calderdale & Huddersfield NHS Trust
Eilean Crosbie	Health – Calderdale & Huddersfield NHS Trust
Karen Hemsworth	Health - NHS Kirkles
Deborah Collis	Health - NHS Kirkles
Angela South	Health – Mid Yorkshire Hospitals NHS Trust
Joanna Burton	West Yorkshire Police
Fiona Turner	Coroner’s Office, Kirkles
Gary McBrien	Quality & Professional Development – CHYPS, Kirkles Council



Working Together Workstream

NAME	REPRESENTS
Pauline Martin	Kirklees Safeguarding Children Board
Eunice Cox	Kirklees Safeguarding Children Board
Kathryn Loftus	Kirklees Early Years Service - CHYPS, Kirklees Council
Ian Bond	Kirklees Early Years Service - CHYPS, Kirklees Council
David Kay	Youth Offending Team - CHYPS, Kirklees Council
Julia Plaine	Safer, Stronger Communities, Kirklees Council
Andrew Carden	Young People's Service – CHYPS, Kirklees Council
Linda Patterson	Children & Families - CHYPS, Kirklees Council
Paul Hodgkinson	Child Protection – CHYPS, Kirklees Council
Carol Shaw	Duty & Assessment Service – CHYPS, Kirklees Council
Cassey Firth	West Yorkshire Probation
Julie Lodge	Health – South West Yorkshire Mental Health NHS Trust
Jean Selbie	Health - NHS Kirklees
Baseer Mir	NSPCC
Stan Angel	CAFCASS

Substance Misuse Workstream

NAME	REPRESENTS
Graham Crossley	Planning, Performance & Commissioning - CHYPS, Kirklees Council
Ide Fox	Young People's Service – CHYPS, Kirklees Council
Will Formby	Drug Action Team - Safer Stronger Communities, Kirklees Council
Val Flintoff	Learning – CHYPS, Kirklees Council
David Kay	Youth Offending Team – CHYPS, Kirklees Council
Jo Hilton-Jones	Health - NHS Kirklees – Drug Action
Gill Redshaw	Health - NHS Kirklees – Drug Action
Jo Sims	Health – Calderdale & Huddersfield NHS Trust
Janet Woodhouse	Health – Calderdale & Huddersfield NHS Trust
Diane Goodwin	Health – Mid Yorkshire Hospitals NHS Trust
Vince Firth	West Yorkshire Police
Caterina Fagg	West Yorkshire Probation
Tom Brailsford	Lifeline
Phil Coneron	Kirklees Safeguarding Children Board



Domestic Violence Workstream

NAME	REPRESENTS
Pauline Martin	Kirklees Safeguarding Children Board
Gill Poyser Young	Health – NHS Kirklees
Angela South	Health – Mid Yorkshire Hospitals NHS Trust
Nancy Cartwright	Health – Calderdale & Huddersfield NHS Trust
Joyce Ayre	Health – Calderdale & Huddersfield NHS Trust
Thelma Singleton	Community Safety, - Safer Stronger Communities, Kirklees Council
Carol Shaw	Duty & Assessment Team – CHYPS, Kirklees Council
Grace Busuttil	North Kirklees Women’s Refuge
Becky Hirst	Pennine Domestic Violence Group
Andy Leonard	West Yorkshire Police
Chris Branton	West Yorkshire Probation
Diane Andre-Brown	CAFCASS

Parental Mental Health & Learning Disabilities Workstream

NAME	REPRESENTS
Mike Young	Health – South West Yorkshire Mental Health NHS Trust
Noreen Young	Health – South West Yorkshire Mental Health NHS Trust
Julie Lodge	Health – South West Yorkshire Mental Health NHS Trust
Syvet Finch	Health – South West Yorkshire Mental Health NHS Trust
Gill Poyser Young	Health - NHS Kirklees
Phil Holmes	Child Protection - CHYPS, Kirklees Council
Christine Renshaw	Kirklees Early Years Service - CHYPS, Kirklees Council
Mark Simpson	Adults with a Learning Disability – Adult Services, Kirklees Council
Mary Cunningham	Safeguarding & Specialist Provision – CHYPS, Kirklees Council
Pauline Martin	Kirklees Safeguarding Children Board



Voluntary & Community Sector Workstream

NAME	REPRESENTS
Yasmeen Sharif	Voluntary Sector
Baseer Mir	NSPCC
Helen Crabtree	Voluntary Action Kirkeles
Ena Mercy	Pennine Domestic Violence Group
Pamela Felix	SHAP
Khalil Kazi	Community Faith Development Officer, Kirkeles Council
Nicola Birkby	West Riding Football Association
Claire Howe	Active Sport & Recreation - Culture & Leisure Services,
Kathryn Loftus	Kirkeles Early Years Service - CHYPS, Kirkeles Council
Donna Pendergast	Kirkeles Early Years Service - CHYPS, Kirkeles Council
Jane Covell	Kirkeles Early Years Service - CHYPS, Kirkeles Council
Andy Lloyd	Young People's Service - CHYPS, Kirkeles Council
Jeanette Owens	Jeanette Owens
Shamila Ahmad	Health – Child & Adult Mental Health Services



Appendix III - Business Plan Showing Completed Tasks

KIRKLEES SAFEGUARDING CHILDREN BOARD BUSINESS PLAN 2007 – 2010

OBJECTIVE 1 Strengthen and develop the partnership approach to safeguard and promote the welfare of children.

	Key Action	Link Strategy	Work Required	Lead Group/ Person	Time Scale	Status R/A/G	Progress/Completed
1.1	Agree key strategic links for KSCB.	WT	Develop formal structures and communication routes with both Children and Adult Local Public Service Boards (LPSBs).	Business Planning Group Chair	June 2008	G	COMPLETED Key strategic links have been agreed and put in place. Effective arrangements now put in place through shared membership of on both the KSCB and the LPSB
1.2	Identify issues relating to vulnerable parents.	WT	Introduce Themed Work streams on Domestic Abuse, Substance Misuse and Mental Health.	Board Manager	May 2008	G	COMPLETED
1.3	Agree a mechanism by which KSCB can influence and monitor the prevention agenda.	WT SS-APA	KSCB scrutinise and comment on stay safe outcome of Children & Young People Plan to ensure appropriate prevention strategies.	Board Manager LPSB/KSCB	August 2008 ongoing	G	COMPLETED Report on Stay Safe Outcome presented to the Board every six months.
1.4	Formalise strategic links with Multi Agency Public Protection Arrangements (MAPPA).	WT SS-APA	There is a joint agency approach to the management of sex offenders in the community, including the maintenance of a risk register, multi-agency public protection arrangements, and registration with the Police.	Board Manager Probation Rep	May 2008	G	COMPLETED A joint agency approach to the management of sex offenders in the community, including the maintenance of a risk register, multi-agency public protection arrangements, and registration with the Police is now in place.



	Key Action	Link Strategy	Work Required	Lead Group/ Person	Time Scale	Status R/A/G	Progress/Completed
1.6	Ensure that the needs of children of substance misusing parents are identified early and that they are supported.	DPFC WT AS	Establish links between Safeguarding Children Board and adult treatment services.	Board Manager	May 2008	G	COMPLETED Appropriate membership on Substance Misuse WS.
1.7	Ensure that the needs of children affected by domestic violence are identified early and that they are supported.	WT DVS	Establish links between Safeguarding Children Board and Safer Stronger Communities.	Board Manager	May 2008	G	COMPLETED Appropriate membership on Domestic Violence WS.
1.8	Ensure that the needs of children of parents who have a mental illness are identified early and that they are supported.	WT	Establish links between Safeguarding Children Board and Adult Services. Ensure appropriate joint working protocols and practices are in place.	Board Manager Mental Health WS	May 2008 Revised Feb 2010	G	COMPLETED Appropriate membership on Mental Health WS
1.9	Promoting safeguarding within the voluntary sector.		Development of the Voluntary & Community Sector (VCS) Workstream. Promotion of use of 'Safe and Sound: Guidelines for Community Groups'. Cascade safeguarding information to VCS partners through training and information sharing events.	Voluntary WS	July 2008 January 2009 March 2009	G G G	COMPLETED COMPLETED COMPLETED One day event – awareness raising event three half day events



OBJECTIVE 2 The incidence of child abuse and neglect is minimised

	Key Action	Link Strategy	Work Required	Lead Group/ Person	Time Scale	Status R/A/G	Progress/Completed
2.2	Private foster carers are identified, monitored and supported.	WT SS-APA	Annual report to the Board..	Safeguarding & Specialist Provision	April 2009	G	COMPLETED An annual report has been produced and submitted to the Kirklees Safeguarding Children Board. A mechanism is in place for this to continue.
2.4	Inter-agency policies and procedures are comprehensive and up-to-date, and they reflect regulatory requirements.	WT SS-APA NSF5	Inter-agency policies and procedures are regularly reviewed and any concerns addressed.	Safeguarding Coordinator West Yorks Procedures Group	July 2008	G	COMPLETED The regional procedures working group, who meet every two months, currently update any new procedures or amendments to the manual.



OBJECTIVE 3 Monitor and evaluate the effectiveness of what is done by the Local Authority and Safeguarding Children Board partners,

	Key Action	Link Strategy	Work Required	Lead Group/ Person	Time Scale	Status R/A/G	Progress/Completed
3.2	KSCB partners fulfil their S11 requirements	WT	KSCB develop an audit tool for use within partner agencies. KSCB undertake yearly audits.	Evaluation and Effectiveness WS	Nov 2008 April 2009	G G	COMPLETED COMPLETED
3.2a	Review of S11 requirements within the VCS.		Provide information to VCS partners about Section 11 requirements.	Voluntary WS	Nov 2008	G	COMPLETED
3.4	Evaluate multi-agency working identifying the quality of practice and lessons to be learned in terms of both inter-agency and multi-disciplinary practice.	WT SS-APA	Develop an audit tool. Perform joint audit of cases.	Evaluation and Effectiveness WS Working Together WS	Nov 2008 Jan 2009	G G	COMPLETED COMPLETED
3.5	Inter-agency policies and procedures are consistently implemented.		Perform joint audit of cases looking at the involvement of the different agencies and procedural compliance.	Working Together and Themed WS	Oct 2008	G	COMPLETED As a result of SCRs and agencies have mechanisms in place to audit procedural compliance.



OBJECTIVE 4 Communicating the need to safeguard and promote the welfare of children.

	Key Action	Link Strategy	Work Required	Lead Group/ Person	Time Scale	Status R/A/G	Progress/Completed
4.1	Develop a communication strategy to ensure the work of the KSCB is cascaded and understood.	WT	Produce Communication Strategy. Produce KSCB Newsletter bi-annually.	Communic'n WS	Nov 2008	G	COMPLETED The Communication and Participation Strategy has been approved by the full KSCB in November 2008.
4.2	To raise awareness in the wider community, among statutory and independent agencies, including employers, about safeguarding and promoting the welfare of children.	JCIR	Develop and launch website. Continually update website.	Communic'n WS	May 2008	G	COMPLETED
4.5	Listening to and consulting children and young people.	WT SS-APA	Develop a strategy to ensure children and young people contribute to the development of the website and tie this in with the wider Participation Strategy of the Local Public Service Board.	Communic'n WS	July 2009	G	COMPLETED There is an Agreed Communication and Participation Strategy.
4.6	Develop an E-safety Strategy and plan.	DCFS	Establish an E-safety Working Group. Appoint an E-safety Officer. Implement strategy and guidance in line with BECTA guidance.	Board Manager E-safety Working Group	May 2008 June 2009		COMPLETED An e-safety working group has been established and is chaired by the E-Safety Officer. COMPLETED An E-Safety Strategy has been produced which is in line with BECTA guidance.



OBJECTIVE 5 Review and investigate all child deaths in Kirklees

	Key Action	Link Strategy	Work Required	Lead Group/ Person	Time Scale	Status R/A/G	Progress/Completed
5.1	Undertake reviews in relation to all child deaths.	WT	Establish a Child Death Review Panel.	KSCB	April 2008	G	COMPLETED
		WT	Collect and analyse information about each death to identify any matters of concern affecting the safety and welfare of children.	Child Death Review Panel	April 2008	G	COMPLETED All standard national data collection forms are used to gather information pertaining to a child.
5.2	Ensure a coordinated response to an unexpected death of a child.	WT	Put in place procedures and processes to ensure a co-ordinated response to an unexpected death.	Child Death Review Panel	April 2008	G	COMPLETED The SUDIC (sudden unexpected death in children) is in place.
5.3	Serious Case Reviews (SCRs) are undertaken in line with national requirements and their findings inform service planning, practice and management.	WT	Develop guidelines for undertaking SCRs.	Serious Case Review WS	Aug 2008	G	COMPLETED Template produced and training delivered June 2008. IMR Authors receive training prior to undertaking IMRs.
		DSFS				G	COMPLETED Role of SCR WS is to monitor action plans/evidence.
		WT	Ensure action Plans are appropriate to recommendations and receive evidence to support implementation.	SCR WS			
			Provide opportunities to learn from SCRs		Feb 2009	G	COMPLETED SCR training plan in place.



OBJECTIVE 6 Develop the skills and knowledge of workers in relation to safeguarding children.

	Key Action	Link Strategy	Work Required	Lead Group/ Person	Time Scale	Status R/A/G	Progress/Completed
6.1	Deliver the core objectives of the Training Strategy.	WT	Provide an annual report to the Board.		April 2009	G	COMPLETED Annual report in progress, with timescale linked to training programme.
6.2	Identify inter-agency child protection training and learning needs of professionals within member agencies.		Make links with the Workforce Development Group to ensure that safeguarding issues are addressed.	Learning & Development Officer	May 2008	G	COMPLETED WDG chair is now a member of L&D WS and chair of L&D WS is a member of WDG.
6.3	The training programme developed should be in accordance with local needs, priorities, national standards and legislation.	CYPP	Develop an annual training plan and programme to meet these needs	Learning & Development Officer		G	COMPLETED
6.4	Evaluate training to ensure that identified objectives are an integral part of all training and development activities.	WT	To develop a system of evaluation and monitoring.	Learning & Development WS. Learning & Development Officer	Jan 2009	G	COMPLETED Evaluations of specific courses are reported to WS. Plan to mirror ChYPS tiered model of evaluation.
6.6	Determine the budget to undertake the training plan.			Learning & Development Officer	July 2009	G	COMPLETED
6.7	Ensure partner agency delivery and responsibility regarding the development and delivery of a comprehensive training programme.		Establish a training panel and training pool.	Learning & Development WS	Nov 2008	G	COMPLETED



Appendix IV - PSA 13 Targets and Safeguarding Performance Information

PSA 13 Targets

Indicator 1: Percentage of children who have experienced bullying

This indicator is measured through the Tellus survey of children and young people across England. The questions cover the five Every Child Matters outcomes. A sample of schools is selected from each authority with guidance on how to select pupils to take part in the survey. Bullying falls under the Staying Safe outcome.

The tables below show both the Local Authority percentage and the National percentage.

How safe from being hurt by other people do you feel		
	LA 2008 %	NAT 2008 %
Around the local area		
Very/quite Safe	79%	75%
A bit/very unsafe	20%	24%
Don't Know	1%	1%
In School		
Very/quite Safe	89%	88%
A bit/very unsafe	9%	11%

How often, if at all have you been bullied?		
At school		
Never	57%	56%
Once or more in last year	27%	25%
Once or more in last four weeks	5%	5%
About once a week	4%	3%
Most Days	5%	6%
Don't Know	2%	4%
Somewhere else (including the journey to school)		
Never	75%	75%
Once or more in the past year	14%	13%
Once or more in last four weeks	3%	3%
About once a week	1%	2%
Most Days	4%	3%
Don't Know	3%	4%
How well does your school deal with bullying?		
Very/quite well	39%	35%
Not very well/badly	43%	44%
Bullying is not a problem in my school	10%	11%
Don't Know	9%	10%



Indicator 2: Percentage of children referred to social care who received an initial assessment within seven working days

An initial assessment will take place after a child is referred to social care. This indicator looks at how quickly services respond to when a child is thought to be at serious risk or harm. In 2007 the average performance on this indicator was 68%, with significant variation between authorities of about 30% to 100%

Initial assessments for children’s social care carried out within seven working days

Actual 2007/08	2007/08 Rating	Stat Neighbours 2007/08	England average 2007/08	Target 2008/09	Projected Outturn for 2008/09	Estimated 2008/09 Rating
65%	New	75.9%	70.7%	68%	68%	New

This indicator tries to establish whether children who are in need are being assessed in a timely manner as a proxy for the effectiveness of the assessment and the meeting of children’s needs.

Indicator 3: Emergency hospital admissions caused by unintentional and deliberate injuries.

Accidents are the leading cause of injury to children and disproportionately affect children from lower socio-economic groups. Injuries caused by accidents and deliberate harm, including those injuries which present at hospital as accidents but which may in fact be caused deliberately, are an important indicator of the effectiveness of local agencies in working to prevent accidental and deliberate harm to children.

This is the first year for the collection of hospital data for PSA 13 so comparative data is not available. The figures in the table below are from the period August 2008 to January 2009. The age group is 0-16.

There were 722 accident and emergency admissions for that period. The data for admissions not classified as injuries (respiratory, gastroenterological, fever etc) has been left out.

All injuries that are seen as suspicious will be dealt with through the hospitals own safeguarding procedures.

Accident and Emergency Data for Huddersfield Royal Infirmary

Burns	1
Contusion/Haematoma/Laceration	31
Dislocation/Sprain/Fractures/Musculo-Skeletal	58
Genitourinary	26
Non Orthopaedic Trauma	24
Poisoning (this includes alcohol misuse and deliberate overdose)	29
Drowning	1
Other specified injuries	2
Psychiatric (this includes substance/alcohol misuse and self harm)	18
Total	190

A more qualitative break down of A&E data has again been requested to differentiate between accidental and non-accidental injuries to allow for a focus on preventable injuries. This has raised issues, not just through safeguarding but nationally, around how hospitals collect data, how this is coded and breaking these codes down into meaningful data for PSA 13.



Indicator 4: Preventable child deaths as recorded through the child death review process

During the first year of operation, the Kirklees Child Death Overview Panel reviewed the deaths of 39 children. This is the number of child deaths in Kirklees which have been reviewed by the CDOP between 1 April 2008 and 31 March 2009, where a decision has been made regarding the preventability and category of the death. The number of deaths classed as preventable during the 2008/09 period was one.

As the child death review process is only into its second year, comparative data from previous years is not available.

Safeguarding Performance Information

Children subject to a child protection plan

A child protection plan is a multi-agency plan formulated to ensure that children who are at continuing risk of harm are protected. Its aim is to facilitate and make explicit a coordinated approach to the protection from further harm of each child.

At 31 March 2009, 233 children in Kirklees were subject to a child protection plan.

Categories of abuse of children with a child protection plan:

Category	31/03/09
Emotional abuse	55
Neglect	83
Physical abuse	18
Sexual abuse	10
More than one category	67
Total	233

Age distribution of children with a child protection plan:

Age Group	31/03/09
Under 1 year	31
1-4 years	78
5-9 years	65
10-15 years	54
Over 16 years	5
Total	233

Children with a child protection plan by category of abuse and locality area as at 31 March 2009:

Locality	Emotional Abuse	More than one category	More than one category	Physical Abuse	Sexual Abuse	Total
Huddersfield South	15	16	18	2	0	51
Batley, Birstall and Birkenshaw	11	13	19	9	1	53
Spen	5	5	11	5	0	26
The Valleys	10	16	7	0	0	33
Huddersfield North	1	6	6	1	2	16
Dewsbury and Mirfield	11	11	22	0	6	50
Denby Dale and Kirkburton	0	0	0	1	1	2
Out of area	2	0	0	0	0	2
Total	55	67	83	18	10	233



Children previously subject to a child protection plan:

	1 April 2008 – 31 March 2009
Number of children during the year who have been subject to a child protection plan previously	21
Number of children made subject to a child protection plan during the year	213

Number of Section 47 enquires:

	Section 47 enquiries initiated	Number of initial child protection conferences held	Children made subject to a child protection plan from initial child protection conference
July-September 2008	152	46	36
October-December 2008	294	35	53
January-March 2009	290	54	65